



RIVERLINKS

VENUES, ENTERTAINMENT AND EVENTS

Venue Information Pack

(includes information on Riverlinks Eastbank, Function Rooms, Meeting Rooms,
Riverlinks WestSide, Riverlinks Box Office, Technical Services and Catering)

70 Welsford Street, Shepparton Victoria 3630

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riverlinksvenues.com.au



RIVERLINKS
EASTBANK



RIVERLINKS
WESTSIDE

Our Venues

EASTBANK

70 Welsford Street, Shepparton
Victoria, 3630

Total Meeting Rooms: 6

Eastbank is a spacious, modern, flexible 'one stop' venue for all your meeting, function and conference needs.

Located within easy walking distance of Shepparton's CBD and most accommodation, Eastbank is surrounded by parkland. There is also extensive free off street parking nearby.



The Concert Hall seats 847 patrons in fully raked theatre style seating. Disabled access and facilities are provided throughout the building and wheel chairs can be accommodated anywhere in the first row. The concert hall stage is 12m (W) x 10m (H) and has generous wing space.

The building has a two level foyer servicing the Function Rooms and Concert Hall. The lower foyer contains the Eastbank Café, which is open seven days a week.

Adjacent to the lower foyer is a 20m x 20m room (the Eastbank Function Rooms), which can be divided into two (10m x 20m) rooms with an operable wall.

The entire centre is serviced by a large commercial kitchen with loading dock.

There are three meeting rooms located at first floor level. Retractable seats in the concert hall, and operable walls between the concert and function spaces, allow for a total floor space of over 800 square metres on the ground floor. The centre can also provide portable staging units and extensive AV facilities to suit the needs of the function or meeting.

The Shepparton Art Museum is also within Eastbank, and is accessed from the central atrium / arcade. It is open seven days a week and admission is free.

Room	Sq (m)	Theatre	Class room	Cocktail	Banquet	U-Shape	Board Room	Dinner Dance
Auditorium	480	830	200	600	450	100	80	300
Function Room 1	200	200	100	200	200	80	50	150
Function Room 2	200	200	100	200	200	80	50	150
Ground Floor / Whole Complex	880	850		1000	900			700
Alex Rigg Meeting Room	60	60		60			16	



Riverlinks can offer a range of facilities and services to hirers.

For all your catering needs contact Eastbank Food phone: 03 5832 9529

To get more details about our technical facilities and services phone: 03 5832 9523 or 0409 860 040

EASTBANK CONCERT HALL

The concert hall has 26m x 16m of useable flat floor space (and an additional 25m x 10m of stage space). There are dressing rooms, toilets, showers and a "green room" below the stage.

The Concert Hall has 847 seats, in fixed, tiered seating mode. Access is available from two upper (rear of auditorium) and two lower (front of auditorium) doors. Wheelchair space is provided at any point in the front row (Row A) or in two spaces at ends of Row T. The upper foyer provides rear access to the auditorium. It is served by three sets of stairs and a lift.



700 can be seated if the theatre seating is retracted and replaced by a combination of rows of 600 loose seats on flat floor and 100 seats in the fixed "balcony" space. By adding seats to the 'flat floor' layout that have a slightly restricted view of the stage, up to 1100 can be seated.

This space can accommodate up to 350 seated at round tables or 600 seated at "long" tables.

THE FUNCTION ROOMS



Function Rooms One and Two are each 10m x 20m. Each will accommodate up to 200 seated in flat floor theatre style, 180 seated at round tables and 200 seated at long tables.

If the operable wall separating the two rooms is removed, the total function space can accommodate at least double the capacity of each room. The main kitchen is adjacent to the function rooms and can also serve the main auditorium space.

THE ALEX RIGG MEETING ROOMS



There are three Alex Rigg Meeting rooms located on the first floor. The largest of the three rooms can accommodate up to 70 people seated in theatre style or where the requirement is for meeting tables, the larger room will accommodate approximately 16.

The two smaller rooms are each approx 3.5m x 4m and can accommodate up to 8 people around a table.

Access is by stairs or lift. Toilets, including all abilities facilities are located nearby on the first floor. The rooms each open onto a spacious first floor foyer area.

FLEXIBILITY

The greatest advantage of Eastbank is its flexibility. Operable walls throughout the venue and retractable theatre seating mean that it can be utilised for a wide range of purposes. More important, your function may have a combination of needs ranging from cocktail receptions, meetings, presentations, performances, seminars, dinners, trade displays to large plenary sessions. There is a strong likelihood that our facility can accommodate all your conference needs under the one roof.



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WESTSIDE

Echuca Road, Mooroopna
Victoria, 3629
Maximum Capacity: 416

Westside Performing Arts Centre is a professional standard, proscenium arch theatre, located 10 minutes from the Shepparton CBD.

It seats up to 416 in fixed, fully raked, theatre style seating. It has extensive theatrical equipment, including an orchestra pit and fly tower. Its stage is 12m (W) by 10m (D) x 7m (H) and is served by good wing space and a loading dock.



It has excellent acoustics and with total blackout possible, is ideal for performances, presentations and events which require special lighting or which involve film or video. Extensive AV equipment is available with the venue. Wheelchair access is available to the front row of the theatre. Space will be reserved wherever possible for patrons who require it.

The theatre is served by an upper and lower foyer, and the lower foyer has a small kiosk / bar. This venue has no kitchen facilities.

The Westside PAC is owned by the Education Department and built at the front of the Mooroopna Secondary College. It is open to the general public in relation to specific events or by appointment.

There is limited parking in front of Mooroopna Secondary College, adjacent to Westside PAC and parking on MSC property in front of their admin building is not allowed. Parking is also found off Homewood Drive, to the rear of Westside PAC.

RIVERLINKS BOX OFFICE

The Greater Shepparton City Council's performing arts program and its conference / function venues are managed and promoted under the "Riverlinks" banner.

An annual program of touring professional performing arts, community and school performances are presented at Riverlinks venues, and ticket sales for these performances are conducted through the Riverlinks Box Office. This service offers fully computerised ticketing.

The Riverlinks Box Office is centrally located at Eastbank and is open Monday - Friday for in person and phone bookings. Online sales are available 24/7 from riverlinksvenues.com.au.



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Technical Services & Equipment

Riverlinks venues are well able to serve hirers' needs with modern, professional quality theatrical lighting, public address, and video, data and conference equipment. Skilled technicians are on hand to prepare, set up, operate and support venue functions.

THEATRE LIGHTING

Both the Eastbank Centre and Westside PAC are well set up to provide theatrical lighting. Large capacity, quality luminaries, follow spots, computerised control desks and excellent rigging, coupled with strong professional expertise, all add up to ensure that customer requirements can be met in-house.

PUBLIC ADDRESS and AUDIO

We can supply everything a hirer requires from our stock of quality audio equipment. We have lecterns; a wide range of microphones, radio microphones and lapel mics, CD playing facilities, mini disk, tape players, a number of portable systems, and all equipment is set up and operated by professional technicians. Audio is operated from a range of professional quality mixing desks, each suited to either large or smaller applications. The speaker systems used in all our buildings are of a very high standard, ensuring quality in all applications from speech to music. We can record sessions on tape or mini-disk.

COMMUNICATION

Our venues are equipped with hard wired communication / stage management systems. We can also provide wireless communication systems. Buildings can be set up to provide hirers with telephone, fax and internet connection, as well as video conferencing.

VISUAL

We can provide video / camera and data projection equipment for main auditorium use or for smaller conference and meeting needs. We have a range of screens in house, including rear projection equipment. All screens are high quality and the larger screens come finished with a drapes kit.

CONFERENCE EQUIPMENT

We can supply white boards, flip charts, "front runner" dividers and display boards ... in fact we can either provide from our stock, or access from our local suppliers, almost anything a conference might need.

FUNCTION FURNITURE

We can supply long trestle tables ranging from 6ft to 10ft in length. Our in-house stock can accommodate up to 800 people seated at tables and we supply tables for dining, buffets, reception, display, and conference / classroom set up, all included in the venue hire cost. We can also provide 6ft diameter round tables (seating up to 10) to accommodate up to 400 guests, again, included in the venue hire cost. We can access additional number of tables at an extra hire charge. The venue supplies quality, upholstered banquet chairs (up to 800) and has an additional 400 "hard" chairs. The set-up, use and pack-down of this furniture is also included in the venue hire. ("Change over" set ups and variance of the hirers uses of a space, during a conference are possible, but will incur extra costs.)

ONE STOP FOR ALL CONFERENCE NEEDS

Our aim is to provide our hirers with a total service, all the way from assisting with developing a conference technical specification, through pre conference production tasks, to conference set up and operation. Riverlinks has the capacity and expertise to make the conference or event a success.



RIVERLINKS

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Our hire rates for equipment and technical service / support are very reasonable, and a quotation will show that the economies we achieve from having virtually all the required equipment and staff in-house are passed on to the conference or event organiser in economical venue hire costs. As a guide, the following base equipment provision would be included in a venue hire session at no extra cost.

- Use of standard theatre lighting (e.g. focused light on lectern or panel, leaving vision being shown on stage screen clearly visible.)
- Standard audio, including lectern and lectern microphone, radio microphone (lapel or hand held), CD player, tape player / recorder, 3 panel mics.
- Use of venue's chairs, round and trestle tables.

Catering Services

CONFERENCE/EXPO NEEDS

Riverlinks venues have an outstanding in-house catering service (Eastbankfood) ready to provide for the needs of meetings, conference lunches and morning/afternoon tea, and all general requirements in association with conferences and expos.

A detailed quotation for provision of all your conference need's can be provided and service is flexible and able to respond to the varied demands of different hirers.

SPECIALISED EVENING EVENTS and SPECIALISED CONFERENCE/EXPO FUNCTIONS

Specialised event catering, such as wedding receptions, cocktail receptions, conference dinners, buffets and breakfasts are all within the scope of Eastbankfood, and we are also able to cater for your events offsite, if you require.



ONE STOP FOR ALL YOUR FUNCTION NEEDS

Our aim is to provide our hirers with a total service and, all the way from assisting with developing a conference catering specification, through pre conference planning, selection of entertainment and venue décor, to event set up, Riverlinks has the capacity and expertise to make your function a stunning success.



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